

**Experience-cum-Employment Certificate**  
**(To be submitted at the time of counseling)**

(i ) This is to certify that Mr./Ms. \_\_\_\_\_  
has been teaching in this school from \_\_\_\_ (DD) \_\_\_\_ (MM) \_\_\_\_\_ (YR) to  
\_\_\_\_ (DD) \_\_\_\_ (MM) \_\_\_\_\_ (YR).

(ii) His/ Her appointment in this school is on full time temporary/permanent basis  
and teaching the students of class from \_\_\_\_\_ to  
\_\_\_\_\_ in the subjects \_\_\_\_\_ etc.

(iii) This School is Govt./Govt. aided/unaided and is duly recognized by the  
central/state government/union territory by virtue of obtaining Registration No.  
\_\_\_\_\_ dated \_\_\_\_\_ from Directorate of Education, \_\_\_\_\_  
(Name of the state) for a period \_\_\_\_\_/

I hereby undertake that all the information mentioned above are true and the  
University is empowered to take legal action against me for any wrong information.

Signature of Principal/Headmaster/Headmistress

Place : .....

Full Name : .....

Date : .....

Designation : .....

Name of the school : .....

Registration No. of the Institution:.....

(Attach Copy of the registration)

Full Address of the school : .....

.....

Telephone No.: .....

Mobile No.

Email ID : ....., .....

(Seal/Stamp) .....

**Note:**

- 1. If the Applicant has worked in more than one School, separate Teaching Experience Certificate should be obtained from each School.**
- 2. For every experience attach attested copy of the registration certificate of the school.**

## Annexure 4

### Permission from the School (The Work Centre) for undertaking B. Ed Practicals

I hereby undertake that the school will provide facilities to Mr./Ms. .... needed for carrying practical work for the B.Ed. programme. This school is Secondary/Higher/Senior Secondary School.

(Signature of Principal/Headmaster/Headmistress)

Place: .....

Name : .....

Date : .....

Designation : .....

Name of the School : .....

Full Address of the School: .....

Telephone No.: .....

Mobile No. ....

Email ID of the school.....

**(Seal/Stamp)** .....

**DECLARATION OF MENTORS**

I hereby declare that I have specialized in the Teaching of the subject mentioned below for my B.Ed. qualification. I agree to be a Mentor for the Methods subject referred against my name. I am willing to guide Mr/Ms. \_\_\_\_\_ Enrolment No. \_\_\_\_\_ as a mentor within the provisions of IGNOU B.Ed. programme.

**Mentor-1**      Subject \_\_\_\_\_      Signature \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

School Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Ph. No.(with STD Code)\_\_\_\_\_

Mobile No. \_\_\_\_\_

Email:.....

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**Mentor-2**      Subject \_\_\_\_\_      Signature \_\_\_\_\_

Name: \_\_\_\_\_

Designation \_\_\_\_\_

School Address: \_\_\_\_\_

\_\_\_\_\_

Ph. No.(with STD Code)\_\_\_\_\_

Mobile No. \_\_\_\_\_

Email:.....

**Name and Signature of the candidate**